Subject: Re: Insurance Certificate Approved for San Pedro Property Owners Alliance From: Gianine Rizzi <grizzi@sanpedrobid.com> Date: 08/16/2017 04:29 PM To: Lorena Parker <lparker@sanpedrobid.com>

We are waiting on Marco and DOT Risk Managment. We need those two things to finalize the quote to be able to process.

On Wed, Aug 16, 2017 at 4:17 PM, Lorena Parker <<u>lparker@sanpedrobid.com</u>> wrote: Aren't we still waiting on the info from Marco regarding the inflatables?

Lorena Parker Executive Director San Pedro Property Owners' Alliance San Pedro Historic Waterfront Business Improvement District 390 W. 7th Street | San Pedro, CA 90731 T <u>310.832.2183</u> | F <u>310.832.0685</u> Lparker@sanpedrobid.com www.sanpedrobid.com

On Wed, Aug 16, 2017 at 4:16 PM, Lorena Parker <<u>lparker@sanpedrobid.com</u>> wrote: Does she have everything she needs to process the insurance?

Lorena Parker Executive Director San Pedro Property Owners' Alliance San Pedro Historic Waterfront Business Improvement District 390 W. 7th Street | San Pedro, CA 90731 T <u>310.832.2183</u> | F <u>310.832.0685</u> Lparker@sanpedrobid.com www.sanpedrobid.com

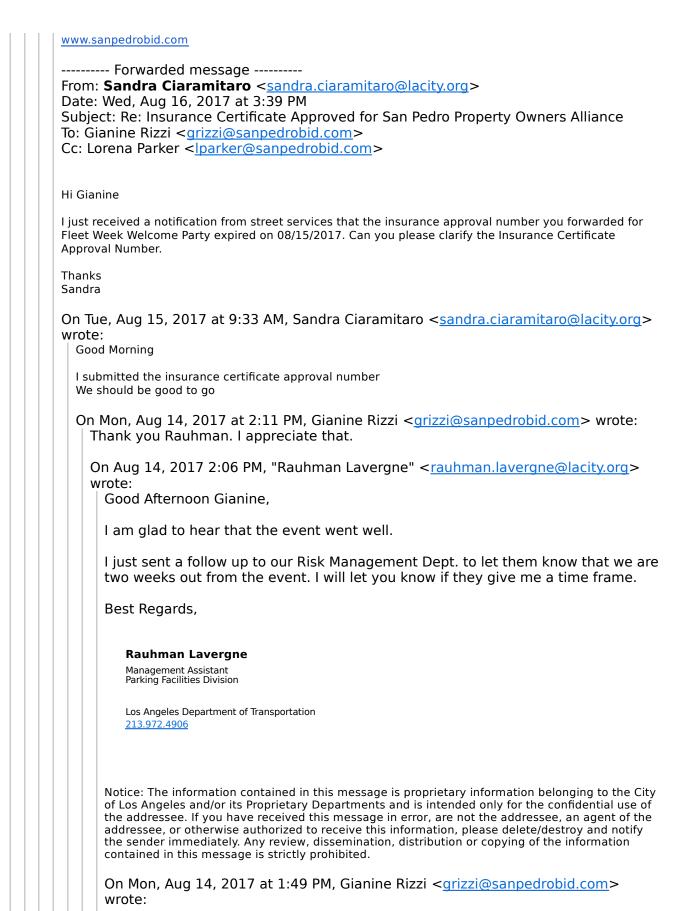
On Wed, Aug 16, 2017 at 4:15 PM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote: Yes it is. Street Services needs it for our Notification Flyer. Once Sue uploads to Track4LA, we will have the number and add to the flyer.

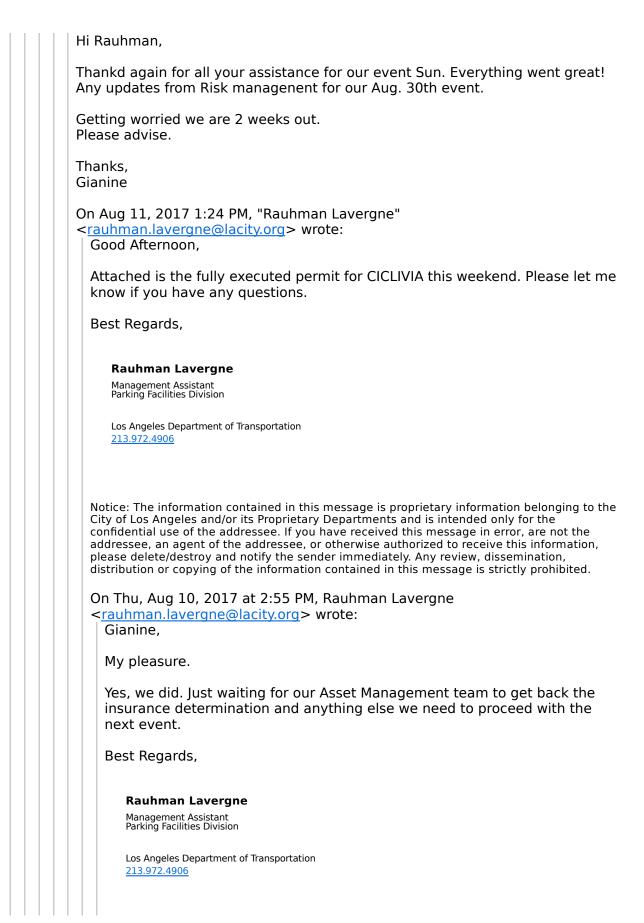
On Wed, Aug 16, 2017 at 4:12 PM, Lorena Parker <<u>lparker@sanpedrobid.com</u>> wrote: G,

Is this for the LA Fleet Week event insurance?

I thought that's what we were working on with the application.

Lorena Parker *Executive Director San Pedro Property Owners' Alliance* **San Pedro Historic Waterfront Business Improvement District** 390 W. 7th Street | San Pedro, CA 90731 T <u>310.832.2183</u> | F <u>310.832.0685</u> Lparker@sanpedrobid.com





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On Thu, Aug 10, 2017 at 2:45 PM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote:

Thank you Raughman. We really appreciate all your support. Look forward to working with you on our next event.

Did you see the approval from Council District 15?

Talk to you soon.

All the best, Gianine

On Thu, Aug 10, 2017 at 1:53 PM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote: Hello Gianine,

It was my pleasure.

We just got the work order / log # for your event. It is Log # 175269. This number is the number you can reference to parking enforcement should anyone be parked in the lot during the time of your event. I will be sending the main contract to the City Attorneys office soon. We may get it back after your event but that is okay. As long as you have this work order # you are good to go. We will get you the contract as soon as we have it back. Let us know if you have any questions.

Best Regards,

Rauhman Lavergne

Management Assistant Parking Facilities Division

Los Angeles Department of Transportation 213.972.4906

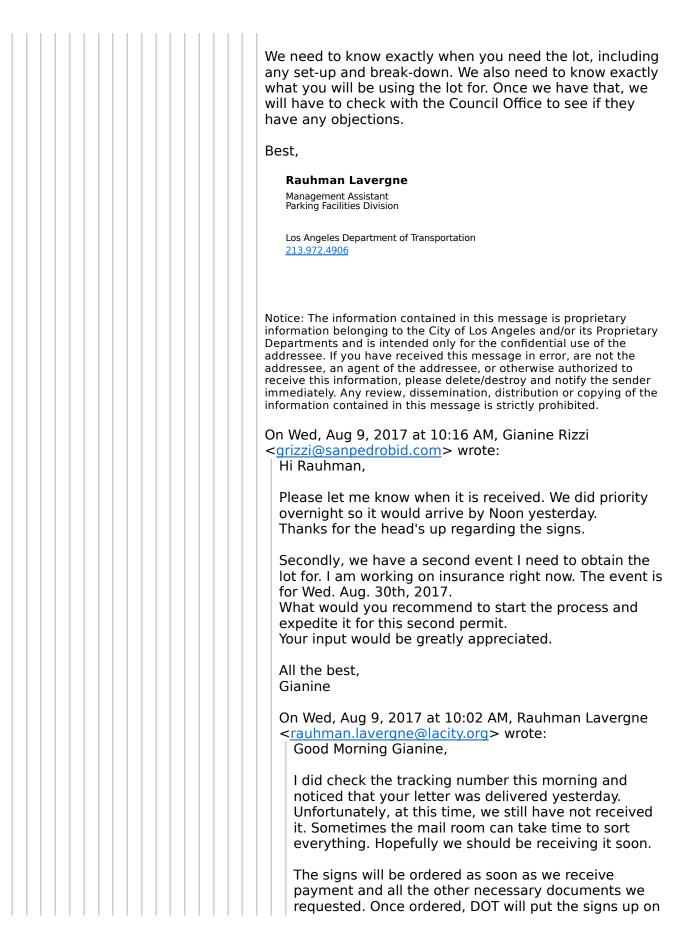
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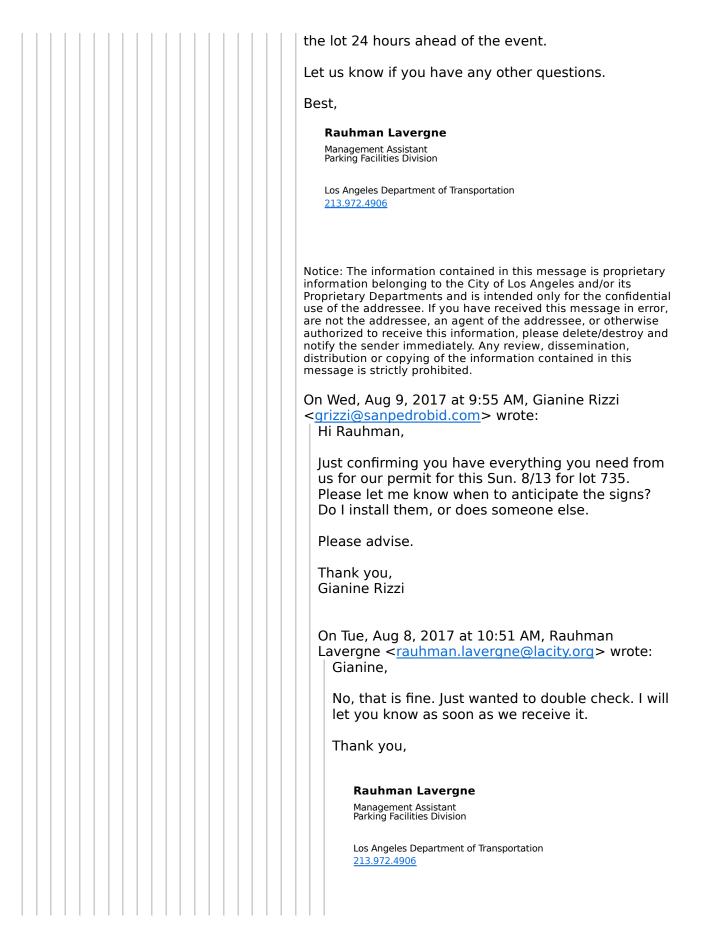
On Wed, Aug 9, 2017 at 2:45 PM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote: Thank you I really appreciate your follow up. Regarding the deposit that is great.

On Aug 9, 2017 2:29 PM, "Rauhman Lavergne"

	<u>hman.lavergne@lacity.org</u> > wrote: llo Gianine,
ite the it. to	It wanted to let you know we just got your letter with all of the ms we needed for your event this Sunday. I am going to order e signs now and will get you the work order # whenever I receive Also, we will be able to use your same deposit for the next event make things a little easier. Let me know if you have any estions.
Ве	st Regards,
Ra	uhman Lavergne
	Rauhman Lavergne Management Assistant Parking Facilities Division
	Los Angeles Department of Transportation <u>213.972.4906</u>
bel inte me oth not	tice: The information contained in this message is proprietary information onging to the City of Los Angeles and/or its Proprietary Departments and is ended only for the confidential use of the addressee. If you have received this ssage in error, are not the addressee, an agent of the addressee, or erwise authorized to receive this information, please delete/destroy and ify the sender immediately. Any review, dissemination, distribution or copying the information contained in this message is strictly prohibited.
	Wed, Aug 9, 2017 at 11:20 AM, Gianine Rizzi rizzi@sanpedrobid.com> wrote: Hi Raughman,
	We are in the process of getting the ABC approval. LAPD, and CD15 has already signed off. can forward it with our application.
	Please let me know what other requirements we will need to submit once you know more.
	Thanks, Gianine
	On Wed, Aug 9, 2017 at 11:08 AM, Rauhman Lavergne < <u>rauhman.lavergne@lacity.org</u> > wrote: Gianine,
	Because of the Beer Garden, it will change up the insurance requirement a bit. I will have to re-send it to our Risk Management team to get a determination. Also, you will need to provide us with an ABC permit that DOT will need to sign off on because the lot is our property. Let us know if you have any questions. Best Regards,

Rauhman Lavergne Management Assistant Parking Facilities Division Los Angeles Department of Transportation 213.972.4906
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Raughman, Thanks so much.
Here is some details. Event Name: LA FLEET WEEK WELCOME PARTY Event Date: Wed. Aug. 30th, 2017 Event Hours - 5:00 PM - 10:00 PM Set-Up Time including Street Closure beginning at:10:00 AM End Time including Street Closure reopening: 1:00 PM
Location Parking Lot 735- located at 398 W. 5th St. San Pedro, CA 90731 Between 5th and 6th St. on Mesa St.
Lot will be utilized for event seating (tables and chairs) Beer Garden
I have CC'd Sandra Ciaramitaro and Jacob Haik from the Council office on this email. They will be able to provide approval. They are co-sponsoring the event.
Please let me know what else I need to supply. I am working on insurance as we speak.
Thank you, Gianine Rizzi
On Wed, Aug 9, 2017 at 10:24 AM, Rauhman Lavergne < <u>rauhman.lavergne@lacity.org</u> > wrote: Gianine, Will do My ploasuro
Will do. My pleasure.





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On Tue, Aug 8, 2017 at 10:50 AM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote:

It is in the package with the payment and the contract. Do you need me to scan and email it to you?

On Tue, Aug 8, 2017 at 10:48 AM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote:

Gianine,

Great, thank you.

What is the status regarding the Workers Comp waiver?

Best,

Rauhman Lavergne

Management Assistant Parking Facilities Division

Los Angeles Department of Transportation 213.972.4906

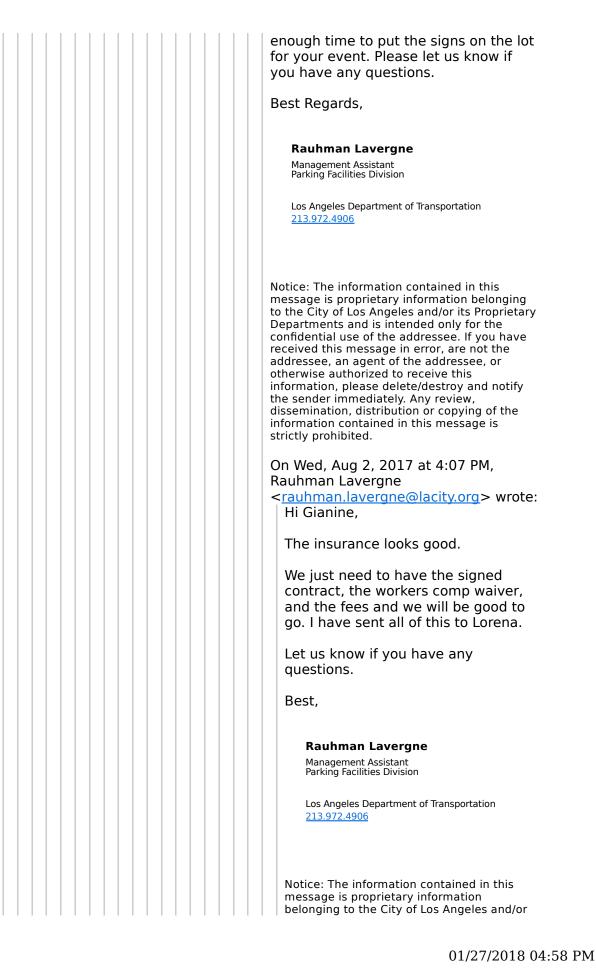
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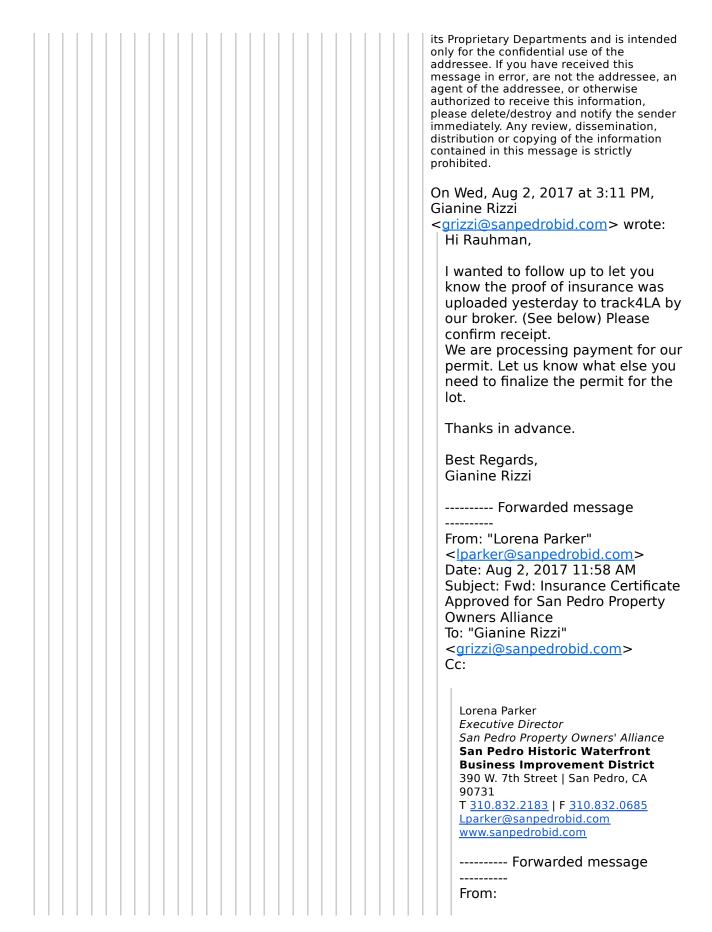
On Tue, Aug 8, 2017 at 10:21 AM, Gianine Rizzi <<u>grizzi@sanpedrobid.com</u>> wrote: Good Morning Raughman,

We sent our payment overnight and our signed agreement. Tracking Number: EL 543585674 US

To answer your question we are a 501-C3

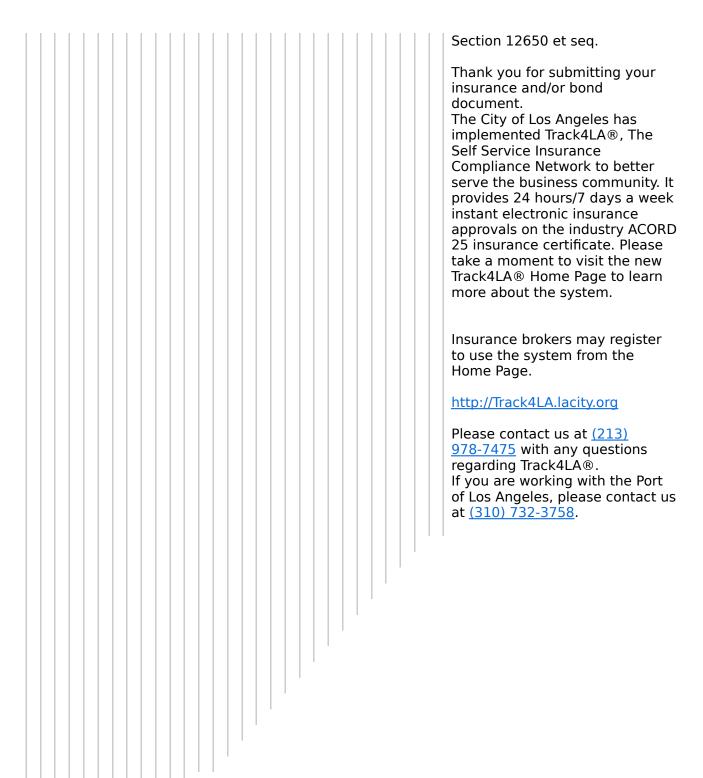
non-profit. We are the only organizers of the event. Let me know if you need any other clarification, and please confirm receipt of our payment and paperwork. Thanks, Gianine On Tue, Aug 8, 2017 at 9:13 AM, Rauhman Lavergne <rauhman.lavergne@lacity.org> wrote: Good Morning Lorena, Our Risk Management Division would like to know if you are the sole proprietor of the organization that the event permit is going under? Thank you, **Rauhman Lavergne** Management Assistant Parking Facilities Division Los Angeles Department of Transportation 213.972.4906 Notice: The information contained in this message is proprietary information belonging to the City of Los Angeles and/or its Proprietary Departments and is intended only for the confidential use of the addressee. If you have received this message in error, are not the addressee, an agent of the addressee, or otherwise authorized to receive this information, please delete/destroy and notify the sender immediately. Any review, dissemination, distribution or copying of the information contained in this message is strictly prohibited. On Mon, Aug 7, 2017 at 9:02 AM, Rauhman Lavergne <<u>rauhman.lavergne@lacity.org</u>> wrote: Good Morning, We are coming up close on the date for your event on August 13, 2017. Just wanted to let you know that we will need the WC waiver, the fees, and the deposit by no later than Wednesday August 9th before 1 pm so that we can order your "No Parking" signs for the event. If these items are not in our possession by that time, we can't guarantee that the sign shop will have





<cao.riskmgmt@lacity.org> Date: Wed, Aug 2, 2017 at 8:54 AM Subject: Insurance Certificate Approved for San Pedro Property **Owners Alliance** To: <u>lparker@sanpedrobid.com</u> Cc: rick.larue@nfp.com, heidi.fils@nfp.com, hfils@insurancewest.com Heidi Fils. The insurance submitted on behalf of your client is approved. It meets the minimum insurance requirements of Track4LA, The City of Los Angeles Insurance and Bond Internet Tracking System. San Pedro Property Owners Alliance Certificate Approval (CA) #122225 Certificate link : http://track4la.lacity.org:80/ DataServlet2010?action=7&is201 0=true&formid=122225& type=2010&emaillink=6122225 Please Note: Your client must comply with the insurance provisions of the contract, permit, lease or other agreement they have with the City of Los Angeles, the requirements of which may be greater than the minimum requirements of Track4LA®. Your client's compliance is subject to audit and/or production of the insurance policies providing the required coverages. Willful avoidance of financial responsibilities may subject the violator(s) to civil and criminal liabilities under the law. including but not limited to California False Claims Act,

Government Code



Sandra Ciaramitaro Council Aide/Special Events Office of Councilmember Joe Buscaino 15th District Phone: <u>310-732-4515</u> Fax: <u>310-732-4500</u>

--Sandra Ciaramitaro Council Aide/Special Events Office of Councilmember Joe Buscaino 15th District Phone: <u>310-732-4515</u> Fax: <u>310-732-4500</u>